

CITY OF LOGAN
CITY COUNCIL MEETING
108 W. 4th STREET
December 11, 2023

At 6:00 P.M. Mayor McDonald called the meeting to order.

Agenda item 2 was the Pledge of Allegiance.

Agenda item 3 was roll call. Council Members Hinkel, Sporrer, Moss, Fisher, Scheuring and Mayor McDonald were present.

Agenda item 4 was to approve the agenda. Motion was made by Sporrer and seconded by Fisher to approve the agenda. 5 ayes.

Agenda item 5 was approve consent agenda which consisted of approving the minutes of the November 20, 2023 regular meeting, setting the next meeting date as January 8th, approve the claims register, Treasurer's report and revenue report. Motion was made by Hinkel and seconded by Moss to approve the consent agenda. 5 ayes.

Agenda item 6 was to administer the Oath of Office to newly elected city officials. The City Clerk administered the oath to Mayor McDonald and council members elect Chris DeWitt and Christana Troshynski.

Agenda item 7 was to approve a Class E Retail Alcohol License (LE) for BW Gas & Convenience Retail, LLC. The Clerk explained that per a new change to the law, BW Gas has enrolled in the automatic renewal program for future renewals of their license. Motion was made by Hinkel and seconded by Sporrer to approve the Class E Retail Alcohol License for BW Gas & Convenience Retail, LLC. 5 ayes.

Agenda item 8 was to approve a Special Class C Retail Alcohol License (BW) for Lucky Wife Wine Slushies, Inc. for Dec. 13th, 2023. This is for an event at One Farm/She Market Boutique. Motion was made by Hinkel and seconded by Fisher to approve a Special Class C Retail Alcohol License for Lucky Wife Wine Slushies, Inc. for Dec. 13th, 2023. 5 ayes.

Agenda item 9 was to discuss and approve allowing Southwest Iowa Planning Council to apply to the IEDA's Catalyst grant program on behalf of Tim Guinan of Gurneys Building Partnership for a recently purchased property. Tim and his business partners were present to explain their plan for the renovation of the newly acquired business building on Hwy 30. They plan to renovate the two apartments upstairs and then renovate the main floor business. As of now they do not have a tenant for the business so could build to suit depending on the type of business that leases from them. Erin Hudson of SWIPCO was present and stated she would be submitting the pre-application to IEDA on behalf of the City in January and then IEDA will choose which cities it requests full applications from in March and the subsequent award date for those selected would be July. Motion was made by Sporrer and seconded by Fisher to approve allowing

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SWIPCO to apply the IEDA Catalyst Grant Program on behalf of Tim Guinan of Gurneys Building Partnership. 5 ayes.

Agenda item 10 was to discuss and approve a full-service maintenance plan with Maguire Iron for rehabilitation and painting of the water tower. Jake Dugger of Maguire Iron was present to go over the maintenance plan which includes the initial painting of the water tower. The plan presented includes a cost schedule which spreads out the cost of painting the exterior, interior and steelwork repairs over 4 years at a cost of \$125,062 per year. Then an annual inspection and cleaning contract for subsequent years at a cost of \$17,522. As long as the city maintains the contract, it will include painting the tower when it is needed for no additional cost. Dugger stated this is typically done about every 15 years. The contract also includes needed repairs, paint touch-ups, draining and cleaning about every 3 years. The cost includes lead abatement processes as the original coating on the tank contains lead. Utility Superintendent Moores stated that he would prefer the painting took place in early summer as the water tower will have to be taken out of service for a period of about 6 weeks and the water consumption rises after June. He stated that vfd pumps have been installed last year in preparation for this project so the water system will be able to operate effectively without the tower in service. He stated we will need to notify all of the entities who have antennas on the tower as those will need to be removed for the project. Dugger explained that if the council approves the maintenance plan soon, he will be able to schedule us early in the season. We would need to decide on a paint color and/or design by spring. Motion was made by Fisher and seconded by Scheuring to approve a full-service maintenance plan with Maguire Iron for rehabilitation and painting of the water tower. 5 ayes.

Agenda item 11 was to discuss and approve an agreement for professional services with Veenstra & Kimm, Inc. for the Safe Routes to School Trail project for property easements. Craig Beedle of V&K and Tammy Hinkel explained that some of the sections of the proposed Safe Routes to School trail will need some easements obtained since the right of way is not wide enough in some areas of the trail. The donations and grant progress was discussed and if the city is not awarded certain grants, then some sections of the trail will need to be done at a later time as more funds are raised. The proposed agreement is to obtain 7 easements. It was decided to wait on two of the easements on a portion of the trail that could get delayed depending on available funds and approve the agreement for only 5 easements. Motion was made by Hinkel and seconded by Sporrer to approve an agreement with Veenstra & Kimm, Inc. for the safe routes to school trail project easements for 5 properties in the amount of \$6,750. 5 ayes.

Agenda item 12 was to discuss and approve applying to the Harrison Co. Community Foundation for a new emergency siren. Dustin Moores discussed that the current emergency siren is located on the Logan Fire & Rescue's property that will eventually be sold and the siren will need to be relocated. The siren is very old so he is suggesting we look at purchasing a new one and applying to the next grant cycle of the Harrison Co. Community Foundation for some of the funds. The siren he has priced is \$25,000-\$30,000 depending on options and then there will be a cost to run power to it. A discussion was held on whether or not the siren needed to be blown at noon and six. A new location was also discussed and behind the Community Center was suggested as a new location to better reach the school grounds. Motion was made by Hinkel and seconded by Moss to approve applying to the Harrison Co. Community Foundation for a

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new emergency siren contingent on changing the notification to only sound for emergency situations. 5 ayes.

Agenda item 13 was to approve Resolution 23-27: A resolution to certify the population of newly annexed territory into the corporate city limits of Logan, Iowa. The Clerk was able to confirm the population of all 4 houses within the annexed property as of the last census in 2020 and this figure needs to be certified to the State Treasurer for the Street Road Use Tax apportionment. The City gained 9 new citizens and so the new population will be 1406 citizens. Motion was made by Sporrer and seconded by Moss to approve Resolution 23-27, a resolution to certify the population of newly annexed territory into the corporate city limits of Logan, Iowa. 5 ayes.

Agenda item 14 was to approve the appointment of Rick O’Neill as the City’s representative on the Harrison Co. Landfill board. Rick has agreed to continue to serve in this capacity. Motion was made by Sporrer and seconded by Fisher to approve the appointment of Rick O’Neill to the Harrison Co. Landfill Board. Hinkel abstained as the Landfill Manager and Sporrer, Moss, Fisher and Scheuring voted aye.

Agenda item 15 was the Clerk’s report.

Agenda item 16 was citizen’s questions/comments. There were none.

CLAIMS

ACCO	CHEMICALS	1,594.60
AGRILAND FS	FUEL	2,721.76
STATE AUDITOR	ANNUAL FILING FEE	250.00
AVESIS	INSURANCE	102.47
BAKER & TAYLOR	BOOKS	627.04
CENGAGE LEARNING	AUDIOBOOK	27.05
COLONIAL LIFE	INSURANCE	489.86
COMMUNITY BANK	PRINCIPAL \$1.5M LOAN	76,806.00
COUNSEL OFFICE & DOCUMENT	COPIER	164.77
COUNTRY HARDWARE	FASTENERS, CUTOFF DISC, BULBS	290.30
DEVIN COLLINS	DEPOSIT REFUND	55.30
FOLLET	LABELS	107.12
G & R NIFTY	SEEDING	460.00
H & L HOLIDAY LIGHTING	LIGHTING/CHAMBER	8,240.00
HARR CO HUMANE SOCIETY	DECEMBER	176.95
HARR CO LANDFILL	ASSESSMENT	3,055.00
HARR CO RECORDER	RECORD ANNEXATION DOCS	172.00
HYGIENIC LABORATORY	TESTS	153.00
IA DEPT OF INSPECTIONS	FOOD SERVICE LICENSE	150.00
IA DEPT OF REVENUE	SALES TAX	1,621.49
IOWA ONE CALL	LOCATES	57.60

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IPERS	REGULAR IPERS	4,852.20
JESSICA NEWTON	DEPOSIT REFUND	83.38
JONES AUTOMOTIVE	CHECK SIREN	225.68
KEAST AUTO CENTER	CHECK REAR END	105.00
LOGAN AUTO SUPPLY	BATTERY, SEAFOAM, TOWELS	533.92
LOGAN PUBLIC LIBRARY	REIMBURSE	1,467.00
LOGAN SUPER FOODS	FOOD	291.62
LOGAN WATER DEPARTMENT	WATER DEPOSIT REFUNDS	564.72
LSB PAYROLL TAXES	FED/FICA TAX	3,636.77
MICROFILM	PRINTER	30.00
MID AMERICAN ENERGY	UTILITIES	3,402.83
MIRANDA MARSH	DEPOSIT REFUND	53.06
MISSOURI VALLEY TIMES	LEGALS	170.13
PAM ELMORE	DEPOSIT REFUND	43.54
POLLARD WATER	SEWER MARKERS	396.17
POSTMASTER	POSTAGE	1,416.00
PRINCIPAL LIFE	INSURANCE	299.95
R & S WASTE DISPOSAL	TRASH SERVICE	69.85
REIMER, LOHMAN & REITZ	ANNEXATION LEGAL, LEGAL COUNSEL	2,117.50
RICHARD DEBRUIN	WATER DEPOSIT REFUND	100.00
THE OFFICE STOP	PAPER, PENS	75.50
THOMSEN CONSTRUCTION	CONCRETE - 10TH ST & 1ST AVE	5,214.33
TREASURER IA	STATE TAXES	1,172.56
TRIONFO SOLUTIONS	INSURANCE	323.05
UPPER BOYER DRAINAGE	DRAINAGE TAX	57.94
UPS	SHIPPING	76.37
VANWALL EQUIPMENT	EXCAVATOR FILTER	58.86
VEENSTRA & KIMM, INC.	WATER TREATMENT ENGINEERING	4,493.25
WELLMARK HEALTH INS	INSURANCE	6,182.55
WINDSTREAM	TELEPHONE	272.65
WINNELSON CO	5TH AVE PROJECT - WATER SERVICE	1,430.33
PAYROLL CHECKS	PAYROLL CHECKS ON 11/27/2023	<u>11,560.27</u>
	CLAIMS TOTAL	148,099.29
	GENERAL FUND	27,515.78
	LIBRARY FUND	1,570.01
	ROAD USE FUND	7,592.46
	EMPLOYEE BENEFIT FUND	3,963.63
	DEBT SERVICE FUND	76,806.00
	WATER FUND	22,005.78
	SEWER FUND	<u>8,645.63</u>
		148,099.29

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Agenda item 17 was to adjourn. Motion was made by Scheuring and seconded by Fisher to adjourn. 5 ayes.

Angela Winther, City Clerk/Administrator

Attest: Clinton McDonald, Mayor